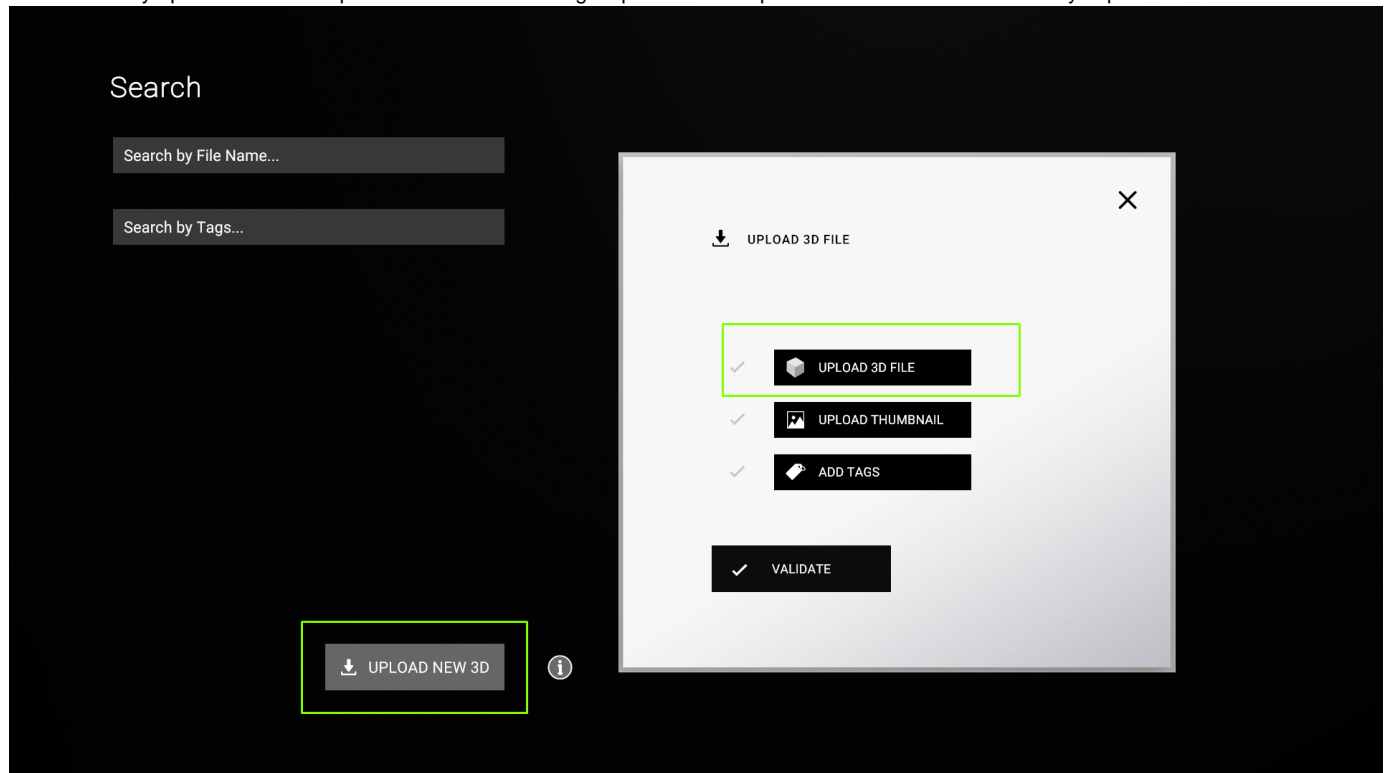


## How to upload model

- [3D Model Import](#)
- [Thumbnail upload \(optional\)](#)
- [Tag upload \(optional\)](#)
- [Validation, Editing and Deleting](#)

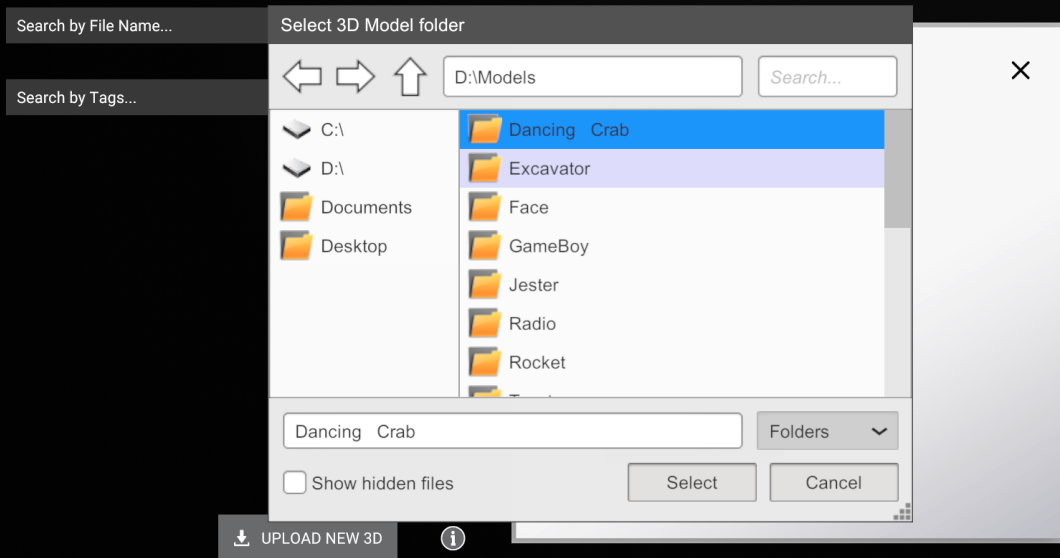
### 3D Model Import

To successfully upload a 3d model please follow the following steps. Click on “Upload New 3D” button followed by “Upload 3D File” button.



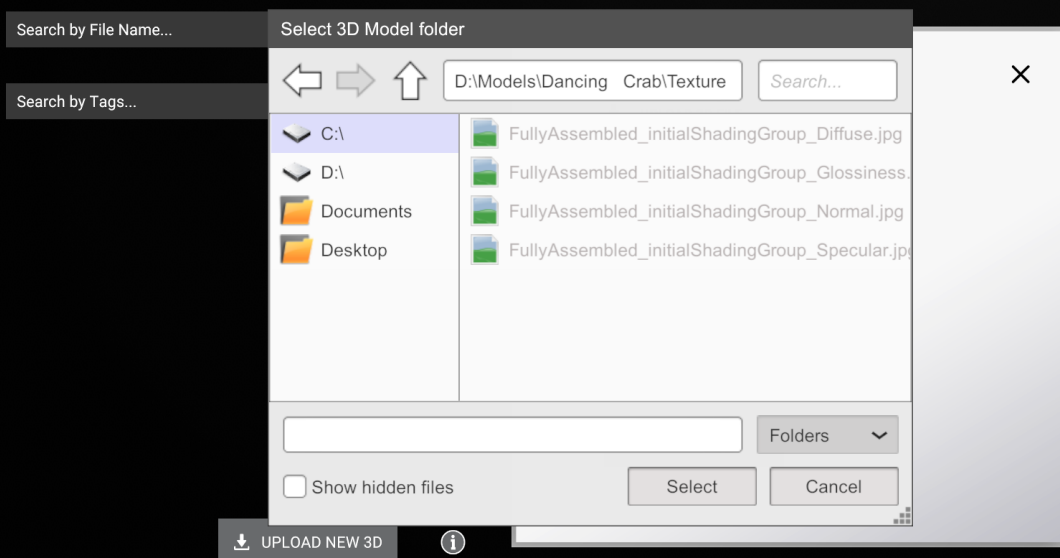
Next, navigate to a folder containing the .fbx file.

## Search



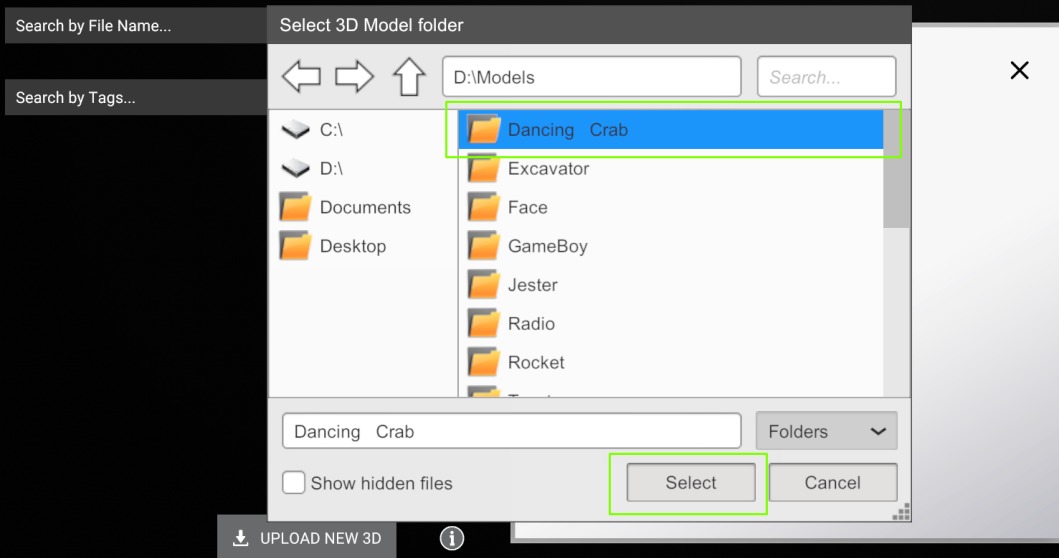
You may inspect the content of the folder to ensure that the folder contains either textures in the root of the model folder or in any sub-folder.

## Search



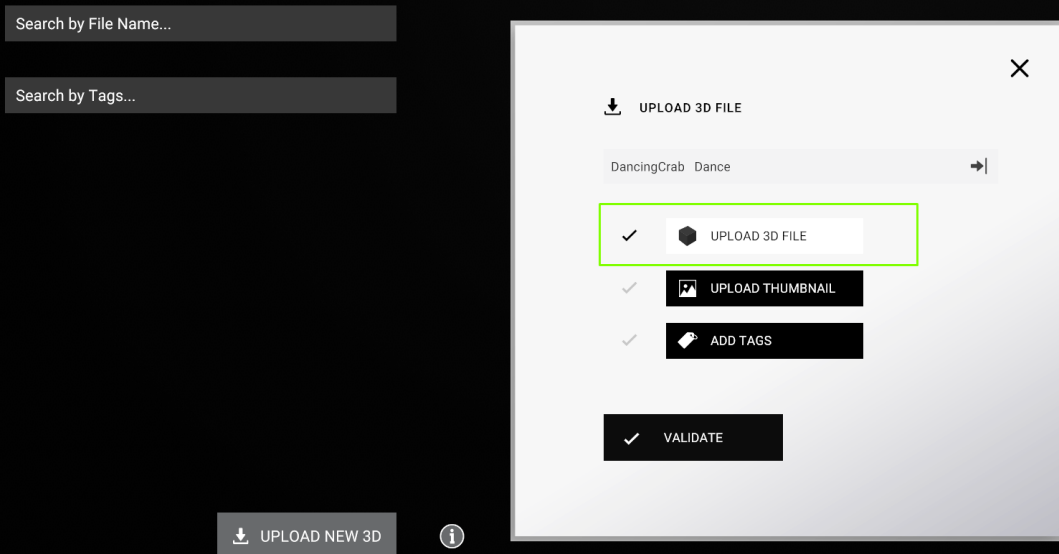
Lastly, click on the model folder followed by "Select" button

## Search

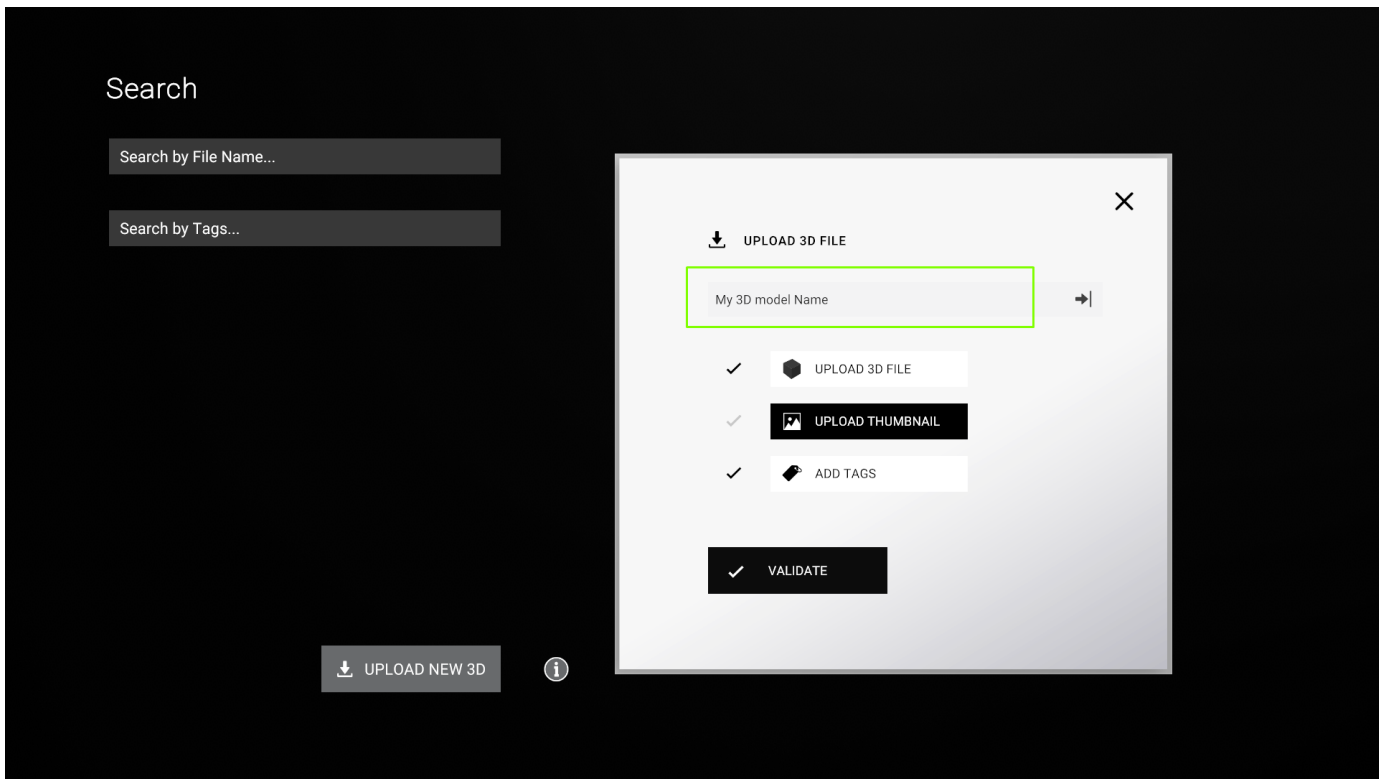


If the selection was successful the "Upload 3D File" button background will turn light and the checkmark will be more visible

## Search



In case if you need to rename the model you may do that via the input field above the "Upload 3D File" button

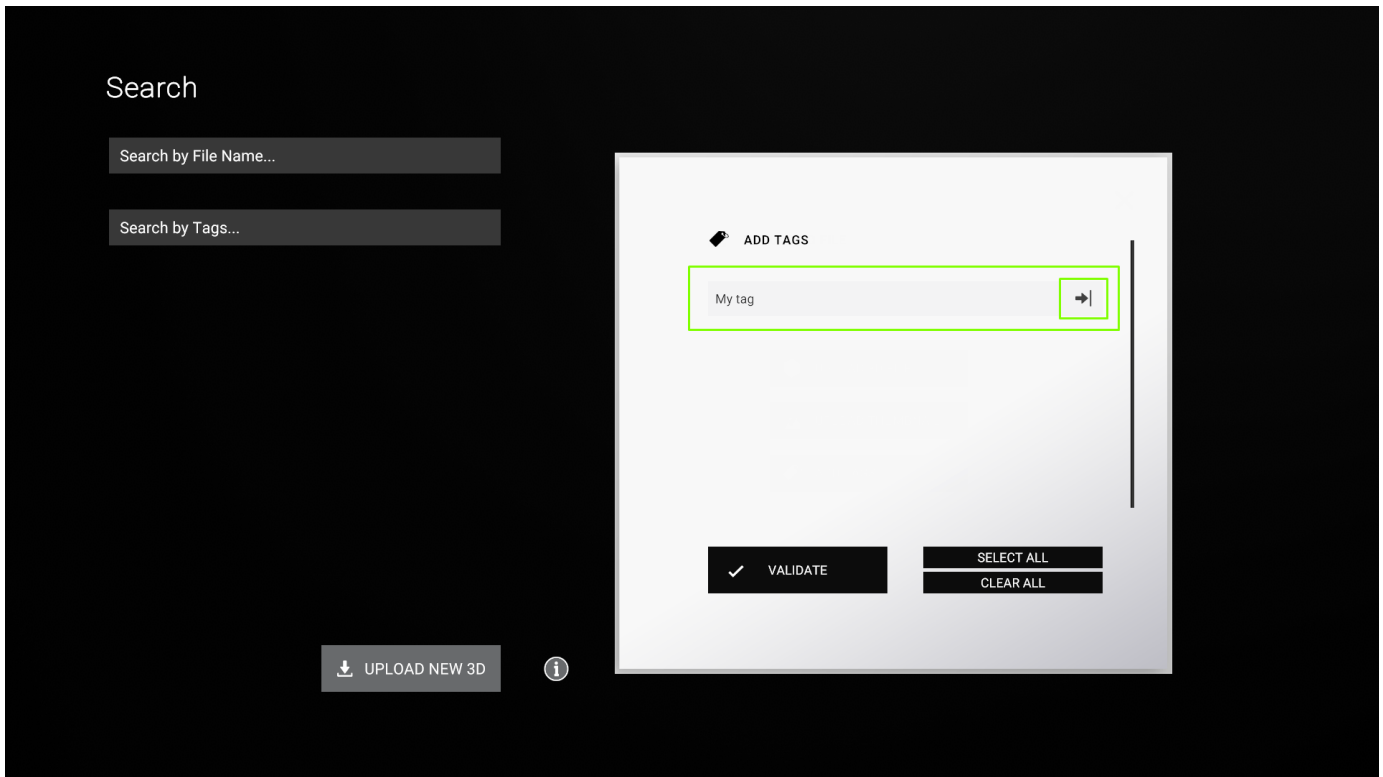


### Thumbnail upload (optional)

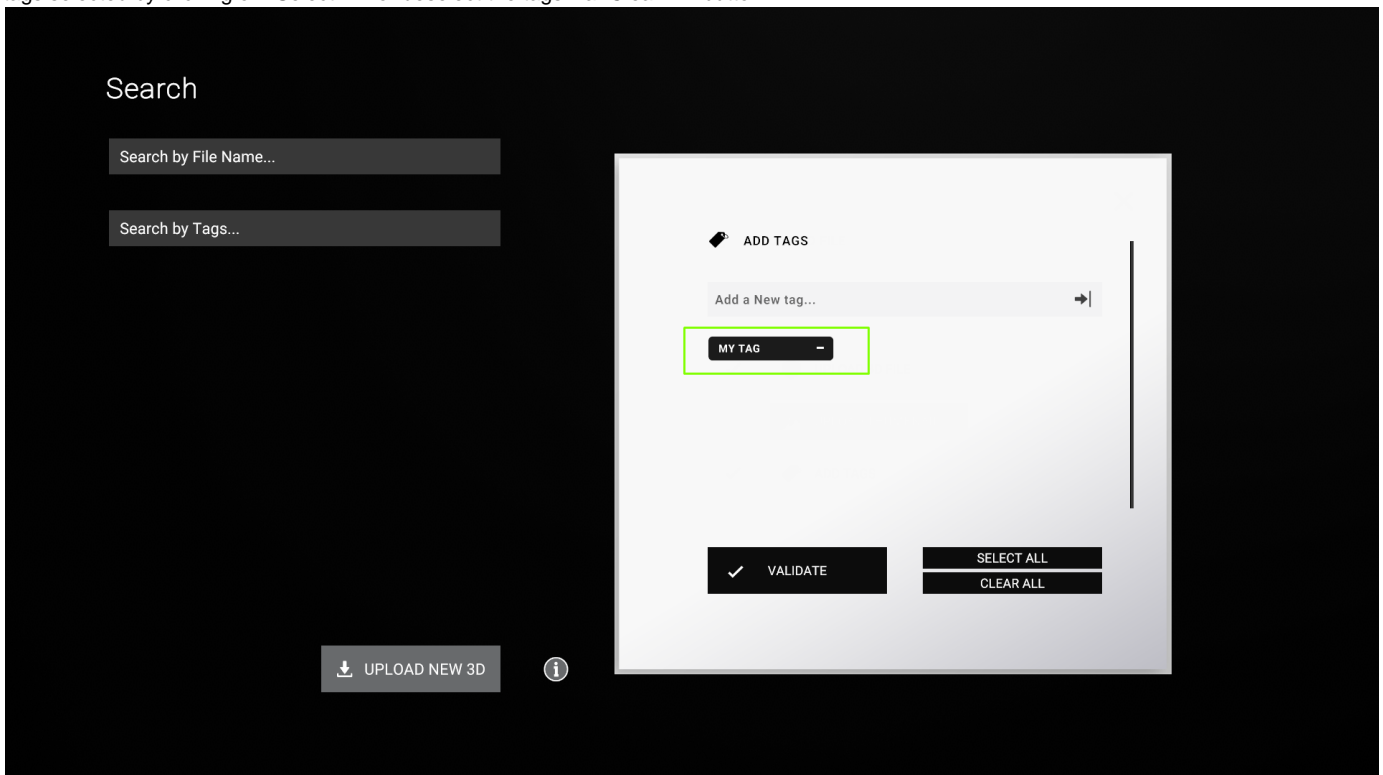
Thumbnail uploading is done in a similar fashion to 3d model upload. Thumbnail upload accepts following file extensions: **.png, .jpg, .jpeg, .tga**. For aspect ratio and resolution please refer to *Requirements* document.

### Tag upload (optional)

You may attach custom tags to the model depending on the context to fascinate the search and filtering of the catalog. To upload a tag simply click on “Add tags” button and enter a custom tag name in the Input Field below. Once you are done entering the tag name click on arrow icon to submit the operation.



If the operation was successful you will see your tag appear in the area below. After that you are free to either Validate the step or / and mark all tags selected by clicking on "Select All" or deselect the tags via "Clear All" button.



### Validation, Editing and Deleting

To validate your input simply click on Validate button. Your model will appear in the catalogue.

## Search



My 3D model Name

↓ UPLOAD NEW 3D



If you are accidentally forgot to upload thumbnail or thumbnail image was incorrect you have the ability to Edit your document (name, thumbnail and tags are editable). Clicking on Edit button in the header of the model Tile. Editing is done in similar fashion to Upload step.

## Search



My 3D model Name

↓ UPLOAD NEW 3D

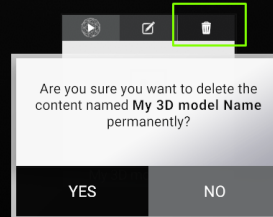


If you decide to delete your document, simply click on "bin" icon and a window will appear to confirm your operation. (Warning: deletion is permanent from the catalogue)

## Search

Search by File Name...

Search by Tags...



 UPLOAD NEW 3D

